

**ARCHITECT SECTION
JOINT EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS
MEETING MINUTES
APRIL 24, 2013**

PRESENT: Larry Schnuck, Andrew Gersich, Michael Eberle, and Gary Kohlenberg (via phone)

NOT PRESENT: Julia DeCicco

STAFF: Tom Wightman, Executive Director; Angela Hellenbrand, Executive Director; Dave Carlson, Communications Specialist

Larry Schnuck, Section Chair, called the meeting to order at 1:06 p.m. A quorum of 4 members was confirmed.

ADOPTION OF AGENDA

MOTION: Michael Eberle moved, seconded by Andrew Gersich, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: Michael Eberle moved, seconded by Andrew Gersich, to approve the minutes of October 10, 2012, as published. Motion carried unanimously.

**ELECTION OF OFFICERS FOR 2013
CHAIR**

NOMINATION: Andrew Gersich nominated Larry Schnuck as Section Chair, Tom Wightman called three times for other nominations for the office of Section Chair.

VICE CHAIR

NOMINATION: Andrew Gersich nominated Julia DeCicco, as Section Vice Chair, Tom Wightman called three times for other nominations for the office of Section Vice Chair.

SECRETARY

NOMINATION: Larry Schnuck nominated Andrew Gersich as Section Secretary, Tom Wightman called three times for other nominations for the office of Section Secretary.

MOTION: Michael Eberle moved, seconded by Gary Kohlenberg to approve the slate of officers for 2013. Motion carried unanimously.

2013 ELECTION RESULTS	
Chair	Larry Schnuck
Vice Chair	Julia DeCicco
Secretary	Andrew Gersich

MOTION: Michael Eberle moved, seconded by Andrew Gersich to acknowledge the following Liaison appointments made by the Chair:

A-E Rules Committee – Larry Schnuck
 Screening Panel – Andrew Gersich and Julia DeCicco
 Credentialing and CE Liaison – Larry Schnuck
 Monitoring Liaison – Michael Eberle

Motion carried unanimously.

CREDENTIALING ISSUES

MOTION: Andrew Gersich moved, seconded by Michael Eberle, to delegate authority to the Credentialing Liaisons to address all issues related to credentialing matters. Motion carried unanimously.

DELEGATION FOR MONITORING

MOTION: Andrew Gersich moved, seconded by Larry Schnuck, to delegate authority to the Monitoring Liaison to address all issues related to monitoring matters. Motion carried unanimously.

NCARB CONVENTION

MOTION: Andrew Gersich moved, seconded by Michael Eberle, to send a representative of the Section, Larry Schnuck, to the NCARB Convention June 19-22, 2013 in San Diego. Motion carried unanimously.

CLOSED SESSION

MOTION: Michael Eberle moved, seconded by Andrew Gersich to convene to closed session to deliberate on cases following hearing (s. 19.85(1) (a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.). Roll Call Vote: Michael Eberle - yes; Andrew Gersich - yes; Gary Kohlenberg – yes; Larry Schnuck - yes. Motion carried unanimously.

Open session recessed at 2:23 p.m.

RECONVENE TO OPEN SESSION

MOTION: Michael Eberle moved, seconded by Andrew Gersich, to reconvene in open session at 3:00 p.m. Motion carried unanimously.

VOTING ON ITEMS CONSIDERED/DELIBERATED IN CLOSED SESSION

MOTION: Larry Schnuck moved, seconded by Michael Eberle, to reaffirm the following actions taken by the Section in closed session. Motion carried unanimously.

CASE CLOSINGS

MOTION: Andrew Gersich moved, seconded by Michael Eberle, to close case 12 ARC 004 for No Violation. Motion carried unanimously.

APPLICATION MATTERS

MOTION: Andrew Gersich moved, seconded by Michael Eberle to authorize the Section's credentialing liaison to act on the application of S.A. after consultation with legal counsel regarding the standards for reciprocal licensing, and meeting all other licensing requirements. Motion carried unanimously. Gary Kohlenberg abstained from deliberations and voting.

MOTION: Michael Eberle moved, seconded by Andrew Gersich to approve the request for reinstatement of E.E. upon completion of all other licensing requirements. Motion carried unanimously. Gary Kohlenberg abstained from deliberations and voting.

ADJOURNMENT

MOTION: Andrew Gersich moved, seconded by Michael Eberle, to adjourn the meeting at 3:01 p.m. Motion carried unanimously.